

### **Mandatory Documents required by the VFS:**

1. Original passport valid for at least six months with minimum 2 blank pages. (face to face) + 1 photocopy of passport first page. The passport should be issued less than 10 years ago.
2. The photocopy of Passport photo page and address page of the applicant.
3. Photocopies of all valid US, U.K. and previous Schengen visas.
4. One application form & undertaking form with all columns filled in and 2 recent photographs in the size of 3.5 cms x 4.5 cms with white/light background.
  - o All applicants should mention their mobile number on the visa application form.
5. Copy of CONFIRMED prepaid reservation
6. Copy of ITINERARY prepared by the travel agency (for those going on tour)
7. Copy of income tax papers of last one year, last THREE month bank statement & updated, last 3 months salary slips (for parents of students)
8. Photocopy of OVERSEAS medical insurance policy + REPATRIATION, evacuation cover (equivalent to 30,000 euros).
9. Copy of air ticket.
10. All applicants while applying for a French visa will be required to fill visa insurance undertaking form in addition to the visa application form.
11. If the minor is travelling with an adult other than his/her parents(E&B group leader), this group leader has to be legally authorized by the minor's parents to accompany him/her and take any measure that be needed in case of illness, accident,etc.
12. For any student under 18, applicants are requested by the French authorities to provide with either a photocopy of certificate from their school or university or any other document as a proof of their enrollment as a student or apprentice.
13. The photocopy of certificate from school or university or any other proof of professional or educative occupation is also requested whenever a young person over 18 is depending on his parents for his/her living expenses
14. NOC for school, college or Employers is required as a mandatory document. NOC from spouse with a signature proof if any one of the couple is traveling for tourism purpose.
15. All children within the age of 18years should provide a copy of birth certificate as a mandatory document.

**The documents must be arranged in the order given above.**

### **Important!**

- Students can submit their spouse's / parent's financial papers AND a letter of employment or business.
- Each application must be supported by a copy of the requisite documents. If you have received a fax you must photocopy the same and attach it to your application.
- Children must travel on their individual passports.

NOTE: The above list has been simplified for E&B school trips.

You may check the exhaustive list on VFS website at:

<http://www.vfs-france.co.in/requisitesdocument.html>